

Vice-President Van Thompson called the August 23, 2017 meeting of the Library board to order at 4:00 pm.

Present: Gerry Baecke, Sheryl Hanson, James Jannes, Imogene Jensen, Nodie Kipp, Van Thompson, Jeannine Zmuda

Absent: James A. Hoffman, Steve Strupp

Also Present: Laura Long, Library Director

Minutes: Gerry made a motion to approve the amended minutes of July 26, 2017, Nodie seconded; motion carried.

Financial Report: The financial report was reviewed and placed on file for audit.

Bills: The July bills totaled \$29,446.25. Gerry made a motion to pay the bills, Jim seconded; motion carried.

Librarian's Report: See attached.

Communications: None

Reports: None

Old Business: DocuShare Report-After reviewing what can be shredded Laura recommends the board not sign a contract with DocuShare.

Triumph Bank- Laura will speak to Mr. DeDoncker concerning any news about the Bank.

New Business: August 25th Staff In-Service-Jim made a motion to allow the staff in-service, Nodie seconded; motion carried.

Building and Grounds- As there are no projects to consider at this time the next meeting will be in the spring.

Per Capita Requirements for 2018-Trustees must review five chapters of the Trustee Facts File and participate in an online educational opportunity concerning safety library.

Closed Session: None

President's Items: None

Other: None

Public Comment: None

Items to be placed on next month's agenda: Building and Maintenance Resolution
Job Descriptions
In-Service of August 25th
Budget for insurance from the City

Gerry made a motion to adjourn the meeting, Jeannine seconded; the meeting adjourned at 4:51 pm.

Respectfully submitted,

Imogene Jensen, Secretary