

President James A. Hoffman called the December 2, 2015, meeting of the Library Board to order at 4:04 pm.

Present: Gerry Baecke, Sheryl Hanson, James A. Hoffman, Imogene Jensen, Nodie Kipp, Steve Strupp, Van Thompson, Jeannine Zmuda

Absent: James Jannes

Also Present: Laura Long, Library Director, Kevin Allebach from HGA, Kevin Magnuson from KJWW and Jane Dederling from HGA (via phone)

Minutes: Gerry made a motion to approve the minutes of October 28, 2015, Van seconded; motion carried.

Financial Report: Steve made a motion to approve the financial report presented, Cheryl seconded; motion carried.

Bills: The city's bookkeeper is out until the end of the year. These bills will be approved at the January board meeting.

Librarian's Report: See attached

Communications: None

Reports: Building and Grounds - Laura has received a bid of \$6,800 for the gutters. Hampton Library District will pay this bill.

Incidents - None

Foundation Fund - None

Old Business: The presentation from HGA and KJWW regarding the assessment of the Triumph Bank Building was favorable. Sheryl made a motion to go forward with sections B, C and D of the contract with HGA, contingent upon getting something in writing from the bank, Gerry seconded; motion carried. Sheryl made a motion to appoint Laura as liaison to the lawyer and Triumph Bank to negotiate a letter of intent that includes a time line and a no later than date to take possession, Gerry seconded; motion carried.

New Business: None

Closes Session: None

President's items: None

Other: None

Public Comment: None

Items to be place on next month's agenda: Disaster Plan

Van made a motion the meeting be adjourned, Jeannine seconded; the meeting adjourned at 5:40 pm.

Imogene Jensen, Secretary