

President James A. Hoffman called the February 24, 2016, meeting of the Library Board to order at 4:00 pm.

Present: Gerry Baecke, Sheryl Hanson, James A. Hoffman, James Jannes, Imogene Jensen, Steve Strupp, Van Thompson, Jeannine Zmuda

Absent: Nodie Kipp

Also Present: Laura Long, Library Director

Minutes: Gerry made a motion to approve the minutes of January 27, 2016, Steve seconded; motion carried.

Financial Report: Jim made a motion to approve the financial report, Steve seconded; motion carried.

Bills: Jim made a motion to approve the bills, Steve seconded; motion carried.

Library Report: See attached

Communications: The board received a thank you from Tami's family for the memorial.

Reports: Building and Grounds-Hampton Library District will pay for the gutters in July

Incidents - None

Foundation Fund - None

Old Business: Triumph Bank Update - Clay informed Laura that the bank is not in a TIF district. The Mayor/City is working to change this. Laura will meet with Mr. DeDonker March 11th.

Personnel Committee - Job descriptions - The committee met and approved seven job description for the library. Copies are at the front desk. At the next meeting they discuss job evaluations.

New Business: Gifts To The Library Policy - Jim made a motion to approve the Gifts To The Library Policy, Steve seconded; motion carried.

Closed Session: None

President's Items: None

Other: None

Public Comment: None

Items to be placed on next month's agenda: Gift Ban Policy and transfer of funds

Gerry made a motion the meeting be adjourned, Jeannine seconded; the meeting adjourned at 4:30 pm.

Imogene Jensen, Secretary