

President James A. Hoffman called the July 27, 2016, meeting of the Library Board to order at 4:00 pm.

Present: Gerry Baecke, Sheryl Hanson, James A. Hoffman, James Jannes, Imogene Jensen, Nodie Kipp, Van Thompson, Jeannine Zmuda

Absent: Steve Strupp

Also Present: Laura Long, Library Director

Minutes: Van made a motion to approve the minutes of June 22, Nodie seconded; motion carried.

Financial Report: The financial report was reviewed and placed on file for audit.

Bills: Bills in the amount of \$21,830.81 were presented. Gerry made a motion to pay the bills, Van seconded; motion carried.

Librarian's Report: See attached

Communications: None

Reports: Building and Grounds - Laura has a call into the contractor as they were supposed to have started the work.

Incidents - None

Foundation Fund - The money from the Jumer Raffle will be deposited into this account.

Old Business: Triumph Bank Update - The consultant has started work. Unfortunately the entire TIF process needs to be reviewed, so this will not be quick. An entirely new TIF district is a consideration as it probably would not take any more time.

City Self Insurance Fund - Laura has a bid from State Farm totaling \$23,000 a year (\$17,000 for workman's comp and \$6,000 for building and contents) She is waiting on two more bids. Van suggested asking the City to cover us under their self insurance and we would pay the deductible for any Library claims. Laura will talk to the Mayor.

The film at the library is still going forward. Volunteers are needed to be at the library during filming.

New Business: Reference Policy - The Reference policy was reviewed. Van made a motion to approve the policy as submitted, Gerry seconded; motion carried.

Closed Session: None

President's Items: None

Other: None

Public Comment: None

Items to be placed on next month's agenda: Laura's job description

Gerry made a motion to adjourn the meeting, Van seconded. The meeting adjourned at 4:59 pm.

Respectfully submitted,

Imogene Jensen, Secretary