

President James A. Hoffman called the December 7, 2016, meeting of the Library board to order at 4:00 pm.

Present: Gerry Baecke, Sheryl Hanson, James A. Hoffman, James Jannes, Imogene Jensen, Nodie Kipp, Steve Strupp, Van Thompson, Jeannine Zmuda

Also Present: Laura Long, Library Director, Tami Cox, Assistant Director

Minutes: Van made a motion to approve the minutes of October 27th, Jim seconded; motion carried.

Financial Report: The financial report was reviewed and placed on file for audit.

Bills: \$18,920.37 in bills were presented. Steve made a motion to pay the bills, Van seconded; motion carried.

Librarian's Report: See attached

Communications: None

Reports: Incidents – none

Old Business: The City has set a hearing date for January 9, 2017, at 5:30 pm in City Council Chambers. The TIF Joint Review Board meeting to discuss this amendment will be held December 20, 2016, at 1:00 pm in the City Council Chambers. If everything goes as scheduled the TIF Ordinance for the Downtown TIF amendment should be adopted February 6, 2017.

New Business: Review Chapter 6, "Access", of Serving Our Public- The Board reviewed and discussed the standards suggested in Chapter 6. The Board feels the Library is meeting the "Access" standards.

Authority to Spend Policy- It is the policy committees recommendation that the Board approve the Authority to Spend Policy; motion carried.

It was discussed and decided that all Policy Reviews and Fund Balance Transfers would be tabled until the March Board Meeting.

Closed Session: None

President's Items: None

Other: None

Public Comment: None

Items to be placed on next month's agenda: None

Gerry made a motion to adjourn the meeting, Van seconded; the meeting adjourned at 4:35 pm.

Respectfully submitted,

Imogene Jensen, secretary.