

President James A. Hoffman called the December 3, 2014 meeting of the East Moline Library Board to order at 3:58 pm.

Present: Gerry Baecke, Sheryl Hanson, James A. Hoffman, Dianne Hosford, James Jannes, Imogene Jensen, Nodie Kipp, Steve Strupp, Jeannine Zmuda

Also Present: Laura Long, Director

Minutes: Gerry made a motion to approve the minutes of October 22, 2014. Steve seconded; motion carried.

Financial Report: Jim made a motion to approve the financial report. Nodie seconded; motion carried.

Bills: Steve made a motion to pay the bills. Dianne seconded; motion carried.

Librarian's Report: See attached.

Communications: None

Reports: Building and Grounds - the automatic opener on the inside door, at the entrance, only works part of the time

Incidents: none

Foundation Fund: will be reported next month

Old Business: Earned Bonus Hours, Sick time and Personal Time Off - Steve made a motion to approve the changes as presented. Dianne seconded; motion carried.

New Business: The board discussed a hanging projector and surround sound for the basement. Diane made a motion to purchase the equipment with a budget not to exceed \$5,000. Steve seconded; motion carried.

Laura reported that all Earned Bonus Hours would be paid, at time and a half, by the end of the year.

Laura informed the board that our Personnel Policy and Computer Use Policy need to be reviewed. Dianne made a motion that James A. appoint a committee to review the policies and present them at the January board meeting. Nodie seconded; motion carried.

The board went over the paperwork for a professional fundraiser. Dianne made a motion to approve the RFP for a professional fundraiser. Steve seconded; motion carried.

Closed Session: The board went into closed session from 5:03 pm to 5:32 pm to discuss personnel.

President's Items: None

Other: None

Public Comment: None

Diane made a motion that the meeting be adjourned. Nodie seconded; the meeting adjourned at 5:34 pm.

Imogene Jensen, Secretary