

**President James A. Hoffman call the February 25, 2015, meeting of the Library Board to order at 4:00 pm.**

**Present:** Gerry Baecke, Sheryl Hanson, James A. Hoffman, James Jannes, Imogene Jensen, Nodie Kipp, Steve Strupp,

**Absent:** Jeannine Zmuda, Van Thompson

**Also Present:** Laura Long, Director

**Minutes:** Gerry made a motion to approve the minutes of January 28, 2015, Steve seconded; motion carried.

**Financial Report:** Laura did not receive a report from the city.

**Bills:** Jim made a motion to pay the bills, Nodie seconded; motion carried.

**Librarians Report:** See attached.

**Communications:** None

**Reports:** Building and Grounds - True Green gave a quote of \$140 for the year. Laura asked them to also give us a quote for snow removal and landscaping.

Incidents: None

Foundation Fund: No report

**Old Business:** Policy Committee - Received the notes from the lawyer concerning the Personnel Policy. The Personnel Committee will review them March 9th.

Fundraising Firm Selection: Steve made a motion to hire The Hodge Group, Imogene seconded.

Gerry Baecke - yes  
Sheryl Hanson - no  
James A Hoffman - yes  
Jim Jannes - abstain  
Imogene Jensen - yes  
Nodie Kipp - yes  
Steve Strupp - yes  
Van Thompson - yes (written proxy)

Motion carried.

**New Business:** Staff in-service - Laura requested the library be closed April 3rd for staff in-service. Jim made a motion to allow the library to close, Nodie seconded; motion carried.

Board Calendar - Laura distributed a two year calendar showing what polices and reports needed to be reviewed each month to meet state standards.

**Closed session:** No

**President's items:** None

**Other:** None

**Public Comment:** None

**Items to be placed on next month's agenda:** Review Serving Our Public

**Gerry made a motion the meeting be adjourned, Steve seconded; the meeting adjourned at 4:55 pm.**