

President James A. Hoffman called the July 26, 2017 meeting of the Library board to order at 4:00 pm.

Present: Gerry Baecke, James A. Hoffman, James Jannes, Imogene Jensen, Nodie Kipp, Van Thompson, Jeannine Zmuda

Absent: Steve Strupp

Also Present: Laura Long, Library Director

Minutes: Van made a motion to approve the minutes of June 28th, 2017, Nodie seconded; motion carried.

Financial Report: The financial report was reviewed and place on file for audit.

Bills: The June bills totaled \$17,758.51. Van made a motion to pay the bills, Nodie seconded; motion carried.

Librarian's Report: See attached

Communications: None

Reports: Personnel Committee – The Personnel Committee met Monday to begin discussing staff evaluations. They will meet again in the beginning of September in advance of budget preparation.

Old Business: DocuShare Report – Laura answered the questions the board had from the last meeting. Jim made a motion to approve Laura going forward with the contract subject to a review of the contract and also giving her permission to consult the lawyer if there were any complications, Sheryl seconded; motion carried 7-1

New Business: Circulation Policy Review – The Board reviewed the Circulation Policy. Gerry made a motion to accept the new Circulation Policy of 2015, Van seconded; motion carried.

Closed Session: None

President's Items: None

Other: Laura discussed an in-service on August 25th which was not eligible for a vote as it was not on the agenda.

Public Comment: None

Items for next month's agenda: In-Service on August 25th
Building and Grounds Comm. need to schedule a meeting

Jim made a motion to adjourn the meeting, Van seconded; the meeting adjourned at 5:11 pm.

Respectfully submitted,

Imogene Jensen, Secretary