

President James A Hoffman called the September 27, 2017 meeting of the Library Board to order at 4:00 pm.

Present: Gerry Baecke, Sheryl Hanson, James A. Hoffman, James Jannes, Imogene Jensen, Nodie Kipp, Steve Strupp, Van Thompson, Jeannine Zmuda

Also Present: Laura Long, Library Director

Minutes: Gerry made a motion to approve the minutes of August 24th, 2017, Van seconded; motion carried.

Financial Report: The financial report was reviewed and placed on file for audit.

Bills: The August bills totaled \$21,352.48. Van made a motion to pay the bills, Steve seconded; motion carried.

Librarian's Report: Not included in the attached report, Laura reported that the City would not be required to repay the Corporate Replacement Tax.

Communications: None

Reports: Triumph Bank – Laura contacted John DeDoncker for a timeline concerning the bank. She has not received a reply. It was suggested she send a letter on behalf of the Board.

Old Business: Per Capita requirements for 2018. Laura distributed paperwork the board will discuss at the December meeting.

The rate for Workman's Comp Insurance from the City will remain the same as last year.

New Business: Building and Maintenance Resolution 2017-01 – Van made a motion to approve the resolution, Steve seconded;

Baecke – yes	Hanson – yes	Hoffman – yes
Jannes – yes	Jensen – yes	Kipp – yes
Strupp – yes	Thompson – yes	Zmuda – yes

motion carried.

FY2018 Budget – the budget was reviewed. Gerry made a motion to approve the budget, Van seconded;

Baecke – yes	Hanson – yes	Hoffman – yes
Jannes – yes	Jensen – yes	Kipp – yes
Strupp – yes	Thompson – yes	Zmuda – yes

motion carried.

Discussion after the vote:

Jannes wanted it noted that a 4% increase for full time employees was acceptable but he did

not approve a 4% increase for part time employees.

Hanson wants a report from the Budget Comm. and a report from the Personnel Comm. before the vote on the budget next year. She also wants to see the budget more than five days before the vote next year.

Jannes wants Laura's salary increase to be a different percentage than the rest of the staff. He asked who did her evaluation? Pres. Hoffman responded that at the July meeting he had asked for input from the board and he also got input from Tami. He used this information to do her evaluation.

Several members indicated they wanted more input on salary increases and evaluations.

President Hoffman noted that the Budget Comm. meetings and the Personnel Comm. meetings are open to anyone who wants to attend.

Closed Session: None

President's Items: None

Other: None

Public Comment: None

Items to be placed on next month's agenda: Per Capita Video on Library Safety

Van made a motion to adjourn the meeting, Sheryl seconded; the meeting adjourned at 5:15 pm.

Respectfully submitted,

Imogene Jensen, secretary